

UTBEAT Meeting #6: Nov. 29th, 2007

Present: Elah, Laura T., Greta, Donna, Patti

Chairing: Elah

Minutes: Patti

Agenda:

1. Approve minutes from last meeting
2. Project Updates
3. New projects
4. Constitution – Email vote
5. Next meeting

1. Approve minutes from last meeting

- Quorum was not met and therefore approval of the Oct 25th minutes will be postponed until the next UTBEAT meeting

2. Project Updates

- Elah updates the group on the progress of current projects

- *Composting*

- Simona would like to set up onsite composting
- Elah informs the group that onsite composters are relatively cheap, costing approximately \$15 for a small bin
- Funds for onsite composters will be needed
 - Possible sources include the Chief Administrative Officers for RWZL and ESC (Tamar Mamourian and Demetrios Voudouris), Grad committees, and Undergrad committees in all three departments
- ESC already has a small onsite composting site set up by Bill Cole

Action: Laura will contact Bill Cole for information on this composting site and will update Simona

- Tamar Mamourian has been contacted about setting up composting in zoowoods and is interested in the project and has requested a proposal outlining our plans

Action: Simona will write a proposal for onsite composting in zoowoods

- Laura reports that the Forestry grads are interested in composting for their lunch room
- Elah suggests a sign up list for lunchroom composting bins so those that use the composting also participate in its removal to solve the removal problem

- Laura will talk to Simona about onsite composting for Forestry as well but in the meantime it has been suggested that Forestry use the greenhouse composting

Action: Laura will confirm with Andrew Petrie that we can continue to use the greenhouse's composting before composting is initiated in Forestry

- Greta will contact Ian Carson about onsite composting in ESC after Laura talks to Bill Cole about his composting site

- Paper Reduction

- Jessica reports that the McGill double-siding policy appears to be a policy that allows for double-siding with no penalty, not a double-siding policy
 - Elah will confirm this

- Elah reports that Rob Baker and Corey Goldman have agreed to include in the course guidelines given to course instructors a recommendation for double -siding

Action: Elah will write a document for Corey about double-siding to include in the guidelines

- Elah would like to administer a survey for instructors on double-siding use in courses and will email the group for volunteers to help on this project
- Elah reports that EEB and CSB will now accept double-sided theses and are working to make this a policy (a successful UTBEAT project!)
 - Patti will get an update on making this a policy in CSB from Ian Buglass as it is currently a recommendation, not mandatory

Action: Laura will determine the Forestry policy on double-siding

- Grads in both departments need to be informed that double-sided theses are accepted as well as that SGS will accept electronic submissions of theses

Action: Patti will ask Ian Buglass to send out an email to CSB grads informing them of this

Action: Elah will ask Kitty Lam to send out an email to EEB grads informing them of this

- Photocopying signs need to be posted informing users how to use the double-siding function on the machines in RWZL, ESC and Forestry
- Elah has sent Maria the signs and these need to be put up ASAP
 - Laura will contact Maria and put up these signs in Forestry
 - Donna will contact Maria and put up these signs in RWZL
 - Greta will contact Maria and put up these signs in ESC

- Eco-promotions

- *Undergrad promotions:* Maria will speak with Ying and Parth about their plans for the undergrad promotions campaign

- *Lighting Reduction:* Elah talked to Tamar about lighting removal and said Tamar has gotten approval to remove lighting in RWZL
 - Maria needs to seek update from Ian Carson, the property manager of RWZL and ESC, on this matter

Action: Donna will get an update from Tamar on the lighting reduction project

Action: Donna will ask Ian Carson to the next UTBEAT meeting so we can discuss this issue and others with him in person

3. New Projects

- UTBEAT Zoowoods clean-up project

- Elah reports that a fraternity has offered to clean zoowoods but has yet to do so
 - If this is not done by the fraternity then this will be added to the agenda of the next meeting for discussion as a UTBEAT project

Action: Donna will talk to Tamar about UTBEAT involvement in the zoowoods clean-up

-Paper Reuse

- Putting reuse bins beside printers to encourage the reusing of old paper
- Could include a sign to contact UTBEAT if bins gets too full
 - We could make journals out of this paper and resell as a fundraiser
- **Greta will be the project leader for this**

- Reusable Dishes

- Encouraging social committees to rent dishes instead of using disposable dishes
- Has been done in Forestry with success
- **Jessica will be the project leader for this**

4. Constitution

- A draft of the Constitution is finished

- Executive needs to confirm their role descriptions and get back to Elah by Monday, Dec. 3
- Elah will send the Constitution to the group on Tuesday, Dec. 4 for suggestions
- Elah will send the final version to the group for an email vote for approval on Friday Dec. 7

5. Next meeting

- The next meeting date was not arranged and will be scheduled by email.