

UTBEAT Meeting Minutes December 11, 2008

Present:

Jessica Forrest
Elah Feder
Ying Wang
Shelly Xu
Daryl David
Amina Abdullayeva (new)

Agenda:

1. Energy campaign.
 - a. Schedule: Shelly presented schedule for monitoring lights in offices/labs. Competition will start Jan. 12 and run 4 weeks until Reading Week. Jessica, Cam, and Daryl will monitor mornings/evenings in RW; Elah and Sean will monitor in ESC. More volunteers (undergrads?) are needed for monitoring during seminar periods. ACTION: Shelly will send out a schedule indicating open slots that need to be filled by volunteers. ACTION: Jessica will confirm with Sean and Cam that they are willing to do monitoring.
 - b. Prizes: A decision was made to advertise two prizes: 2 \$50 gift-certificates, one for Starbucks (because they are close and have fair-trade coffee) and one for O'Grady's pub. The winning team can choose between these prizes. A final decision will have to wait until the early-January meeting because we did not have a quorum to vote today.
 - c. Posters: ACTION: Shelly will contact Anisha and get these finished. They will be sent to Simona and Jessica before printing. Volunteers will be needed to post these in early January. ACTION: Shelly will send request for volunteers.
 - d. Details: The first people on Light Patrol (the Light Brigade?) will fill out spreadsheets with room numbers, then email these lists to other monitors so we have a consistent checklist for each building. Common areas (e.g. lunch rooms) will be monitored as well, and all building occupants will lose points if lights are left on.
 - e. Other: Daryl reports that Tamar Mamourian is enthusiastic about this campaign. Elah reports that fume-hoods in ESC could save energy if closed, but that there are safety problems because of poor design (closing hoods would lead to reentrainment of fumes; this would be bad if there are hazardous chemicals in use). This may be something to look into, as not all hoods have chemicals in them at all times. Elah says departments are not allowed to buy Bullfrog power, but special events may be able to get away with this.
2. Paper—re-use.
 - a. Elah reports that volunteer high-school students will be available to make notebooks out of re-used paper in April
 - b. 20 000—30 000 sheets of single-sided paper will be needed. This will require >20 paper collection stations throughout campus. Elah will look for collection trays at the swap shop. Laminated labels will be needed for trays. Volunteers will be needed to collect paper. We are unsure of the status of Greta's re-use project.
 - c. Ying is going to speak to ASSU about extending this project to other campus groups
 - d. Storage will be needed. ACTION: Daryl will speak to Tamar about using the old ZUGS room. ACTION: Jessica will ask Maggie (or Min) if she has a key for that room.

- e. Jessica sent Jeff Harsant's contact info to Elah to possibly help with this project, but we have not heard from him
- 3. Paper—FSC.
 - a. ACTION: Jessica will get pricing info from Sean.
 - b. ACTION: Jessica and Daryl will circulate questionnaire to faculty in RW at some point in early January.
- 4. Promotions
 - a. Maria gave washroom stickers to Jessica. Stickers have already been posted in women's rooms in RW. ACTION: Daryl will post in men's washrooms (after checking with Tamar). ACTION: Jessica will request volunteers to post in ESC washrooms (will check with Maria that this was OK with building staff).
- 5. Lug-a-Mug campaign.
 - a. Laura and Elah have acquired and are painting 10 mugs. These will be unveiled with ribbons and chocolate, courtesy of Elah. More mugs are needed! ACTION: Laura will email google group about making more mug donations. ACTION: Ying will hone her stencilling skills over the holiday and may help out with future mug-painting. ACTION: When Laura has mugs to spare, she will bring these to Sean to be available at EEB seminars.
- 6. Outreach.
 - a. ACTION: Elah will look into getting proper listserv from U of T
 - b. ACTION: Jessica will add Amina Abdullayeva (@utor) to googlegroup.
 - c. Ying reports that she posted UTBEAT info on Blackboard and attracted quite a bit of interest. ACTION: Ying will post UTBEAT info on Biome(?)
- 7. Next meeting.
 - a. Tentatively scheduled for Tuesday, January 6, at 12:00. ACTION: Jessica will confirm this time works for Simona and book room accordingly.
 - b. ACTION: Jessica will bring cookies to next meeting! And will go through ACTIONs first!

Summary of Action items:

- a. ACTION: Shelly will send out a light patrol schedule indicating open slots that need to be filled by volunteers.
- b. ACTION: Shelly will contact Anisha and get posters finished.
- c. ACTION: Shelly will send request for volunteers to post posters in early January.
- c. ACTION: Daryl will speak to Tamar about using the old ZUGS room.
- d. ACTION: Daryl will post stickers in men's washrooms (after checking with Tamar).
- e. ACTION: Laura will email google group about making more mug donations.
- f. ACTION: Laura will bring mugs to Sean to be available at EEB seminars (when available)
- g. ACTION: Ying will hone her stencilling skills over the holiday
- h. ACTION: Ying will post UTBEAT info on Biome(?)
- i. ACTION: Elah will look into getting proper listserv from U of T
- j. ACTION: Jessica will confirm with Sean and Cam that they are willing to do light monitoring.
- k. ACTION: Jessica will ask Maggie if she has a key for old ZUGS room.
- l. ACTION: Jessica will get pricing info from Sean.
- m. ACTION: Jessica and Daryl will circulate questionnaire to faculty in RW in early January.
- n. ACTION: Jessica will request volunteers to post in ESC washrooms (will check with Maria that this was OK with building staff).
- o. ACTION: Jessica will confirm next meeting time with Simona and book room accordingly.

p. ACTION: Jessica will bring cookies to next meeting! And will go through ACTIONs first!