

- UTBeat MINUTES - 05 MARCH 2008
- Attendance
  - Elah, Patti, Laura T, Maria, Cameron, Jessica, Donna, Ying, Simona, Laura S, Greta
- Agenda
  - Review Actions
  - Election planning
  - Funding & Banking
  - Exec & Project updates
  - Volunteers
  - Next meeting scheduling
- Review of Actions from previous meeting
  - ying sent promotions blurb to maria for approval - approved
  - donna checked with RW admin staff about composting
    - people seem encouraged, but are concerned about vermin problems
    - ACTION: donna will check with Tamar for approval about composting in RW
    - simona confirmed that norm white (animal care) is okay with expanding composting via the animal care facility waste disposal
    - simona is creating laminated labels for composting bins
  - jessica is investigating pricing for reusable kitchenware (for departmental social functions)
    - question: is the RW 4th floor dishwasher hooked up? appears not...
    - ACTION: jessica will circulate (via elah?) info on dishware pricing options
    - ACTION: jessica will check with Tamar about activating and using the dishwasher
  - elah has been looking at UTern policies re: auditing fund usage: appears not...
    - ACTION: elah will track down UTern fund cheque which is lost in the post somewhere
  - elah has been investigating elevator energy usage for signage purposes
  - maria has not yet sent out RW email about light reduction options (and other associated ideas)
    - ACTION: maria will write up a departmental email with a list of UTBEAT suggestions for reducing departmental environmental impact
  - maria is looking for volunteers to count # of washrooms and sinks so # of sticker-signs can be decided on
    - ACTION: cam will check out this info for RW
  - patti has checked with terry re: amount of paper usage in RW

- laura S has investigated purchasing options re: environmentally-friendly printer/photocopier paper: available on campus?
    - ACTION: laura S will check with courtney re: prices
  - greta is investigating putting out paper trays for scrap paper collection
    - ACTION: greta will check about obtaining trays from the 'swap shop'
  - laura T asked FGSA for possible funding - seemed positive re: small \$sums, but requested a budget for larger \$sums
    - jessica asked EGSA - also requested a budget
    - elah is coming up with a crude estimate for next years budget (for submission to departments and other possible funding sources)
    - ACTION: christian (not in attendance) is supposed to ask CBSA re: funding possibilities
  - maria obtained EEB seminar series schedule to help plan future UTBEAT meetings
- Elections
    - require a spring election according to constitution
      - need to advertise election (mailing lists, meetings (EGSA, CGSA, FGSA), undergrad class announcements)
      - ACTION: elah will update website to note election information
      - ACTION: maria will post on biome re: upcoming election
    - election will be on April 2nd 2008 (at next meeting)
- Banking & Finance
    - elah contacted Bank of Montreal re: setting up a bank account
    - possibility of a free account for UTBEAT
      - elah and maria will act as signing officers
    - fundraising bake-sale?
      - to hold a bake-sale on campus, we require official group status: still pending
      - ACTION: elah and maria will investigate what needs to be done to ensure status is granted
      - ACTION: once status granted, donna will head up and advertising/fund-raising bake sale
- Exec & Project Updates
  - Volunteers
  - Next meeting scheduling
    - covered in above topics