

Meeting Start: 1210h

Secretary (Acting): Sean Clark

1. Opening Remarks (Jess F.): items to be discussed at meeting are:
  - i) Filling UTBEAT positions for next year
  - ii) Ongoing projects
2. Ongoing Projects
  - i) Journal project
    - i. Elah – looking for Hart House contract by Friday (6 Feb. 2009)
    - ii. Question (Elah): do we still want to do project without funding
      1. Need money for binding machines
    - iii. Laura Timms – will look for binding machines within Forestry (and EEB?)
    - iv. Elah – will contact people about volunteering on project, so that substantial funding not required
  - ii) FSC Paper Survey
    - i. Jess F. – sent out email to EEB faculty in RW
      1. one response thus far (from James Thomson)
    - ii. Terry Hill now using 30% post-consumer recycled paper
    - iii. Daryll will email survey to CSB
    - iv. Jess F. will start circulating in person next Monday (9 Feb. 2009)
    - v. Question (Daryll): should we reuse seminar posters for new posters or journals?
      1. Jess F. will talk with Catherine Siu about collecting poster paper
  - iii) Waste Management and biodegradable bags
    - i. Simona – everything seems to be fine
  - iv) Mugs
    - i. Laura Timms has many mugs painted (mostly donated from CSB), and many more to paint
      1. Suggestion: have a mug painting party on 25 Feb. 2009 (Wednesday)
        - a. Jess F. – will book 3<sup>rd</sup> floor lounge (ESC 3043) with Courtney Kee
  - v) Outreach
    - i. Question (Elah): do we want a UTBEAT UofT listserv?
      1. Advantages:
        - a. Get UofT label
        - b. Emails won't be Google-searchable
      2. Elah will look into making the switch from Google to UofT
  - vi) BIOME announcement

- i. Ying Wang – we can have discussion forum on BIOME if we want it, and we can post announcements.
  
- vii) Simona – looking into doing something at 16 Mar. 2009 Environment Fair
  
- viii) Lights-out Competition – Phase I
  - i. Daryll – had lights-out protocol developed for autoclave rooms in RW
  - ii. Laura Timms – complaints from Forestry about “Lights-out” stickers on doors (due to competition)
  - iii. Phase II
    - 1. Donna will ask Ian Carson about light reduction in hallways and washrooms (and will ask about motion sensors in washrooms)
    - 2. UTBEAT will try to get involved in RW renovations such that light/energy-saving equipment will be installed when existing infrastructure is replaced
    - 3. Jess and Simona will contact Geoffrey Chin about RW renovations (and will talk with Locke about renovation plans)
  
- ix) Other business
  - i. Laura Timms – suggested doing environmental audit in combination with monthly safety audit
    - 1. Donna suggested coordinating this with environmental week
  - ii. New group members: Brian Volz and Bonnie Chu
  - iii. Ying Wang: needs UTBEAT group photo for website