

# UTBEAT Meeting

January 7, 2009

## Attendance

Laura (secretary)  
Elah  
Simona  
Shelly  
Andrea  
Jessica

## Agenda

1. Paper reuse
  - a. ACTIONS (from last meeting):
    - i. Daryl to speak to Tamar about using old ZUGS room. UPDATE: Old ZUGS room is currently used by imaging facility.
    - ii. Jessica will ask about storage space. UPDATE: we can use current EGSA room in RW basement (info from Sean Clark). NEW ACTION: Jessica will get room key from Catherine.
  - b. UPDATES:
    - i. Elah: Uncertainty about funding. For now let's just collect paper and hope to be able to proceed with binding as planned. Swap shop was closed when Elah went before, but (NEW ACTION) she will return in an effort to get paper trays with at least make-shift signs for now. We have old TTC ads (cardstock) for notebook covers. Proceeds will be divided between Sustainability Office and us (to be negotiated by Elah).
    - ii. Ying (on expanding project to other campus groups): Not present
    - iii. Shelly has already collected a bunch of paper from Women Gender Studies office area.
2. Paper—FSC
  - a. ACTIONS
    - i. Jessica will get pricing info from Sean and will circulate questionnaire with Daryl. Not yet done; Sean still on holiday (?)
  - b. Andrea and Elah will be surveying professors about course policies on paper use
  - c. Combine missions for this – single questionnaire for profs. Andrea and Elah will take care of ESC; Jessica and Daryl can do RW. NEW ACTION: Elah will send new questions to Jessica to generate more comprehensive questionnaire.

### 3. Composting

#### a. UPDATES

- i. Daryl reports that bins were used successfully at CSB Christmas party.
- ii. Jessica: bin in RW 5<sup>th</sup> floor again seems to have plastic liner, not biodegradable  
NEW ACTIONS: Jessica will speak to 5<sup>th</sup> floor custodians; Simona will speak to supervisors.

### 4. Promotions

#### a. ACTIONS

- i. Daryl will post water-saving washroom stickers in RW. UPDATE: Done.
- ii. Jessica will find volunteers to post stickers in ESC. UPDATE: Done.

#### b. NEW ACTION: Laura will get additional stickers posted in Forestry.

### 5. Lug-a-mug

#### a. ACTIONS

- i. Laura will email googlegroup about need for more mugs. UPDATE: Done.  
Success? 10 done, 11 more to be done this Friday, more needed. NEW ACTIONS:  
Elah will approach swap shop, Laura will send another email, Jessica will get 507 mug(s) to Laura via Steve, Laura and Elah will paint more mugs and give to Sean and Daryl for circulation
- ii. Ying to develop stencilling skills and help out? Not present

#### b. UPDATES

- i. Daryl says mugs are a go-ahead for CSB; he needs mugs, though
- ii. Elah suggests providing a coffee maker as well. NEW ACTION: Jessica will ask 507 residents about desire for coffee maker.

### 6. Outreach

#### a. ACTIONS

- i. Elah to look into getting proper listserv from U of T. UPDATE: Done. Needs to be tested (NEW ACTION: Elah will contact Jessica and Simona about this). We just don't have an actual email address yet because UTLife is backlogged.
- ii. Ying will post UTBEAT info on Biome: UPDATE: This is underway (with input from Simona)
- iii. Ying was supposed to send something to Shelly to post on Blackboard.

#### b. NEW ACTIONS:

- i. Simona will send her biome blurb to Shelly for Blackboard posting
- ii. Shelly will email students in classes via Blackboard
- iii. Jessica, Simona, and Elah will meet to discuss outreach options.

### 7. Energy

#### a. ACTIONS

- i. Shelly will get volunteers to fill patrolling schedule. UPDATE: Done.
    - ii. Jessica will confirm that Cam and Sean are willing to monitor. UPDATE: Cam not needed; no response from Sean.
    - iii. Shelly and Anisha will finish posters. UPDATE: Done, just need to be printed. Simona reports that colour photocopying can be done for \$0.50/page at Alicos on College, so we should print one copy of each colour poster at Robarts and photocopy the rest. NEW ACTION: Simona will print and copy posters (colour and B&W) and get these to Jessica (RW507) and Anisha (ESC) for posting.
  - b. Vote on allocation of prize money: 6/6 members present and in good standing vote to allocate \$50.01 for prize.
  - c. Plan route in ESC for those who are unfamiliar with building.
  - d. NEW ACTIONS:
    - i. Shelly will email patrollers to see if we should do a practice run in ESC
    - ii. Shelly will email patrollers the day before each shift.
8. Next meeting
- a. Feb. 4 (Wednesday at noon)—before Reading Week.

**From the constitution:**

Spending decisions:

- b. Spending decisions concerning sums of \$50 or less must be approved by the Chair(s) and Treasurer if a Treasurer has been elected, or the Chair and at least one Executive Member, selected by the Executive Committee, if there is no Treasurer.
- c. Spending decisions concerning sums greater than \$50 must be approved by a majority of members in good standing at a general meeting. In the event of a split vote, the Coordinator(s) make the final decision.

Members in good standing (having attended at least 2 meetings since Sept 2008):

Emily, Sean, Daryl, Elah, Jessica, Anisha, Simona, Laura, Donna, Shelly, Andrea

Executive Committee:

Jessica, Simona, Sean, Donna, Ying, Elah, Laura

**Summary of new action items:**

- \*Elah will get paper trays from swap shop and make signs
- \*Elah will look for mugs at swap shop
- \*Elah will send new questions on paper policies for faculty to Jessica to generate more comprehensive questionnaire

- \*Elah will contact Simona and Jessica to test out new listserv
- \*Andrea and Elah will circulate paper questionnaire in ESC
- \*Simona will contact caretaking supervisors about need for compostable bags in bins
- \*Simona will send UTBEAT write-up to Shelly for posting on Blackboard
- \*Simona will print and copy posters for competition and get these to Anisha (ESC) and Jessica (RW 507) by Friday Jan 10
- \*Laura will post water-saving stickers in Forestry bathrooms
- \*Laura will send new email about mugs
- \*Laura and Elah will paint more mugs and give to Sean and Daryl for use
- \*Shelly will email students in classes via Blackboard
- \*Shelly will email ESC patrol people about practice run of route for energy competition
- \*Shelly will email volunteer patrollers the day before their shift
- \*Jessica will get storage room key from Catherine, if possible
- \*Jessica will get FSC pricing info from Sean
- \*Jessica and Daryl will circulate paper questionnaire in RW
- \*Jessica will speak to 5<sup>th</sup> floor RW caretaking staff about need for compostable bags in bins
- \*Jessica and Anisha will post posters by end of day Friday Jan 10
- \*Jessica will ask 507 people about desire for coffee maker