

## **UTBEAT Meeting October 8, 2009**

### *Attendance:*

Emily Austen  
Daryl David [missed elections]  
Jessica Forrest (Secretary)  
Caroline Franklin  
Elah Feder (Web developer)  
Zac Teitel  
Shelly Xu (Undergrad rep)  
Yibo Yu (Assistant chair)  
Andrea Zikovitz (Chair)

### **Actions**

- Jessica will check out mug situation at EEB seminars (are disposables still being provided; are reusable mugs available; etc.)
- Daryl, Andrea, and Caroline will have emails sent out to their departments requesting more mugs to be dropped off in specified locations. These mugs may or may not be decorated with UTBEAT logo as with the previous batch.
- Daryl will buy dish soap so that dishwasher can be used once there are enough mugs.
- Emily will send the draft to Andrea for circulation to the UTBEAT listserv for comments
- Jessica will bring up the possibility of incorporating an environmental audit within the safety audits at the next Health and Safety committee meeting.
- Elah will contact Corey Goldman about recruiting more instructors for the Sust. Office program
- Shelly will talk to her course instructors about requiring double-siding
- Did Donna ever hear from Ian Carson about lights reduction in ESC? Latest news (April 2009) was that Donna was awaiting a response.

### *Minutes:*

#### 1. Elections.

Forestry rep: Caroline Franklin elected (8 votes out of 8 present)  
CSB rep: Daryl David elected (8 votes out of 8)

#### 2. Introductions.

#### 3. Mugs.

- **Action:** Jessica will check out mug situation at EEB seminars (are disposables still being provided; are reusable mugs available; etc.)
- Daryl reports that CSB mugs have disappeared (they are being used); more are needed
- **Action:** Daryl, Andrea, and Caroline will have emails sent out to their departments requesting more mugs to be dropped off in specified locations. These mugs may or may not be decorated with UTBEAT logo as with the previous batch.

- RW lunch-room dishwasher is now operational. There will probably be enough dishes to justify its use at least after Friday seminars and after major events (possibly more often).
- **Action:** Daryl will buy dish soap so that dishwasher can be used once there are enough mugs.

#### 4. Green labs.

- Emily has completed a draft poster with conservation tips to be (eventually) circulated to labs
- **Action:** Emily will send the draft to Andrea for circulation to the UTBEAT listserv for comments
- Discussion of how to distribute the final version: Possibly posters could be given to labs with UTBEAT fridge magnets to help people notice them. Or we could appoint “environmental reps” within each lab—people who would not be required to attend UTBEAT meetings but who would have responsibility for encouraging greenness. No final decision taken.
- **Action:** Jessica will bring up the possibility of incorporating an environmental audit within the safety audits at the next Health and Safety committee meeting.

#### 5. Paper.

- Elah is working on a paper project with the Sustainability Office.
- Gerstein has reset default printing options to double-sided. They will also have posters and instructions to encourage double-siding, as well as paper re-use bins.
- This initiative will eventually be extended to other libraries—perhaps Noranda first, after seeing how things progress at Gerstein
- Discussion of what are the reasons for students not double-siding: do we need to work more with profs or with students? Printing lecture PPTs takes a lot of paper; how can instructors and students be encouraged to post/print as 6 slides/page? (The Sust. Office website has instructions for this at <http://sustainability.utoronto.ca/projects/paper/multipleslides.htm> --but note that those of us who don't have PDF-maker still can't *save* files as 6 slides per page...)
- **Action:** Elah will contact Corey Goldman about recruiting more instructors for the Sust. Office program
- **Action:** Shelly will talk to her course instructors about requiring double-siding

#### 6. Miscellaneous.

- Discussion of whether it would be good to have someone regularly involved in departmental event planning (e.g., the promotions rep, if one is elected). Decision to deal with events on a case-by-case basis.
- **Action:** Did Donna ever hear from Ian Carson about lights reduction in ESC? Latest news (April 2009) was that Donna was awaiting a response.
- Discussion about effectiveness of REWIRE: does signing a poster influence behaviour? are there other incentives that might work better (e.g., financial savings from printing efficiently or bringing travel mugs)?