

## **2013-03-26: UTBEAT Meeting Minutes**



<http://uoft.me/utbeat>  
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**Date/Place:** 2013-03-26, 110am – 11am; Ramsay Wright Fourth Floor Lounge

**Attendance:** Felix (co-chair), Aaron (IT), Hoon (RW Facilities Coordinator), Donna (Staff Rep), Daryl (Promotions Coordinator)

**Daryl** has volunteered to act as Secretary today.

**Felix** is chairing this meeting.

**General agenda:**

- 1.) Elections
- 2.) Outreach
- 3.) Project: Green Offices
- 4.) Project: Earth Hour
- 5.) Project: White Roof
- 6.) Project: Road salt
- 7.) Project: New College Swap Shop
- 8.) Project: Mugs
- 9.) Project: Coffee Maker
- 10.) TEA Donation

**Next meeting:**

EARLY April for ELECTIONS (Exact date TBA)

Same place: RW 4<sup>th</sup> floor lounge

Chaired by Dorina/Felix

**Actions are bolded and highlighted in yellow.**

## Discussion

### 1. Elections

We will have elections in April for the UTBEAT Exec in the 2013-2014 year!

Tentative list of candidates that have volunteered (can change):

- Co-chair – Aaron?
- Co-chair - Felix
- Staff Rep - Donna
- RW Facilities Coordinator – Hoon
- IT – Aaron
- Secretary - ??
- Undergrad Rep - ??
- Faculty Advisor - ??

Actions:

**Felix** – contact Dorina, send out doodle poll to schedule next meeting ASAP

Next meeting tentatively scheduled for first week of April (before undergraduate study break)

**Felix/Dorina** – must schedule meeting ASAP to that announcements can be sent out

### 2. Outreach

Hoon suggested: formalizing the buddy system and mentoring system (i.e. get newer volunteers to team up with others, maybe executives, in order to facilitate projects and set up contacts)

Donna suggested: bring-a-buddy for recruitment. Bring a friend to come along to join UTBEAT

Suggest having meetings rotate between ESC and RW

**Exec and other members for next meeting:** Everyone bring-a-buddy to recruit.

**Outreach coordinator (Daryl):** Advertise specific projects

**Daryl:** Send out elections submission to GSU Digest (once meeting is scheduled)

**Daryl:** Send out elections submission to Campus Life Listserv (undergrad) [clubs.bulletin@utsu.ca](mailto:clubs.bulletin@utsu.ca)

**Daryl:** Post to Ulife “opportunities”: <https://www.ulife.utoronto.ca/application/opportunity>

**Daryl:** Send out elections submission to BIO130 Blackboard

Undergrad outreach: UTSU Club Fair Day / UTERN Sustainability Fair

**Felix/Donna** – look up requirements for UTSU Club Fair Day

- Look up money for swag?
- Can UTBEAT be beside UTERN at club fair day?

**Donna** – email UTERN to ask about Sustainability Fair and other events for next year. Website:

[http://utern.org/wp/?page\\_id=690](http://utern.org/wp/?page_id=690)

### 3. Project: Green Offices

**Info:** The Sustainability Office has set up “Green Office” certification. Further, Hoon was looking into bringing an invited speaker to speak to CSB/EEB/Forestry regarding making a “Green Office”

**Status** – still awaiting response from speaker (even though we had sent a follow-up email)

**Possible project** (suggested by Aaron): see how many offices can be “Green Certified”

**Hoon and Aaron:** outreach to offices (CSB/EEB/Forestry?) can be Green Certified\

## 4. Project: Earth Hour

**Info:** - we previously coordinated successfully with WWF for “Sweater Day” 2011. Can we cooperate with WWF again?

**Status:** Will look into coordinating a social event (or otherwise) with WWF. No project leaders.

## 5. Project: “Green/white” Roof

**Info:** Look into getting a “white roof” or increasing the amount of white rocks to cover the roof of RW. This will increase the roof’s albedo effect (increasing its reflectivity to lower the heat generated).

**Donna and Alan:** will further look into this.

**Donna** will contact Mike to check the status of RW.

**Felix** will put Donna in touch with Alan.

## 6. Project: Road salt alternatives

**Info:** Currently looking into alternatives for rock salt applied. Facilities and Services (Grounds) has done a limited use of “Ice Melt” which is supposed to be somehow better for the environment than regular road salt.

**Donna and Alan:** will try to get a hold of the grounds manager and ask for changes for next year. Maybe the “EcoTraction”?

## 7. Project: New College Swap Shop

**Info:** Previously held a Swap Shop Event with New College (2010 summer – 2011 Fall). New College Swap Shop would get used items as students move out in the spring, then have a giveaway event in the fall for incoming students.

**Status:** Virginia (our contact with Residence Life at New College) has not responded. Project will be closed.

New idea (suggested by Aaron):

- Residences likely have their own swap shop programs (or coordinate with Swap Shop from Facilities & Services). Is this known? How about a quick survey of residences to see how they deal with Swap Shops.
- **Daryl** will send out quick, 2-3 question survey to residence heads at U of T residences.

## 8. Project: Mugs

**Info:** ongoing project to use reusable, ceramic mugs in lieu of disposable cups at seminars, departmental events, and anything else.

We may need more mugs (mugs are always getting lost or broken).

- CSB should have ~60-80 mugs of uniform look and feel but we currently have ~25-30.
- EEB has also experienced similar levels of attrition.

**Aaron and Donna** will go to Swap Shop (Facilities & Services) to see if they have any mugs.

## 9. Project: Coffee maker

**Info:** UTBEAT has been looking to co-purchase (with CSB) a coffee maker in order to (i) ease access of coffee/tea for students, staff, and faculty in RW, (ii) reduce the amount of waste used (since they can use their own mugs or UTBEAT mugs, and (iii) save money.

We have been considering a regular coffee maker or a tassimo-style coffee maker (whose discs can be recycled and/or have a reusable-disc option).

Issues: Tamar has raised issues with possible theft, damage, responsibility of supplies, and cleanup.

**Felix:** will look into how to “lock down” equipment, similarly to computer supplies.

Possible new project (Suggested by Hoon): Coffee Monday:

- Pilot project to use departmental coffee urn for one morning / afternoon. UTBEAT will be present during this time and give out CHEAP coffee! (25 cents?)
- This will allow us to assess demand for departmental coffee maker, to raise awareness of our current campaign, and raise a small amount of money towards the initial consumable supplies of the upcoming coffee maker.
- After trial: we can assess demand for a communal coffee maker
- We can announce an estimate of the money we have saved staff/faculty/students with a single trial run (25 cents / cup vs ?/cup at Tim Hortons or Second Cup) x number of cups given

**Felix:** ask Tamar/Catherine for permission and begin setting up

- **Tentatively scheduled for May.**

## 10. Donation to Toronto Environmental Alliance

**Info:** will donate \$100 towards TEA. This was a portion of the proceeds raised during our holiday bake sale.

Donations can be directed towards specific causes championed by TEA.

**Felix** will send out quick survey of which cause we will support with our donation.